

**MONTANA SHARED CATALOG
PARTNERS CONFERENCE CALL MEETING
AUGUST 17, 2010; 12 NOON**

Hannah Nash called the meeting to order at 12:04 pm

Roll Call: Gloria Langstaff and Nansu Roddy, Bitterroot Public Library
Kim Crowley and Patty Jones, Flathead County Library System
Dawn King, Craig ??, and Susan Germann, Glendive Public Library
Mitch Grady, Hearst Free Library
Samantha Pierson, Lincoln County Library System
Hannah Nash and Michelle Cunningham, Miles City Public Library
Guna Chaberek, Mineral County Public Library
Honore Bray, Karl Olson, Elizabeth Jonkel, Missoula Public Library
Renee McGrath, North Valley Public Library
Jodie Oberweiser, Drummond School Community Library
Cherie Hesper, Rosebud County Library System

Additions to agenda: Partner Holds (McGrath)

Approval of Minutes: no corrections, Pierson moved to approve minutes as presented

Face to face meeting during the MSC Fall meeting time:

All agreed that a meeting at 10:30 am lasting until 12:30 pm on October 7th in Great Falls is agreeable. Crowley will seek out some good food and send menu to Partner libraries. We'll have to individually pay for lunch. For the agenda we will focus on: SOP, By-laws, and courier update (ask Sarah McHugh to attend). Drafts of SOP and By-laws will be sent out at least one week prior to the meeting. Crowley has sent out a draft of a draft of by-laws via email already; Crowley and Hesper will have a better formed draft to all Partners at least one week before the October meeting.

Update on SOP progress: Olson reported that the SOP process is going very well and there are a couple of policy changes that will have to go before the entire group. He will have a draft out at least a week before the meeting.

Relationship of Partners to Courier Project: Hesper wanted clarification on the use of the Partners bus system courier in light of the statewide courier project. The discussion pointed out that we are going to keep using the bus for Partner materials, though smaller libraries may choose to use the courier over the bus if that is less expensive for them. Bray pointed out that we want the courier project to be successful and libraries are encouraged to choose the most economical route. Crowley pointed out that for FCLS and Missoula, the bus system is the only way we could afford to ship Partner materials because we ship so many each day.

In Transits: Jones wondered if all Partner libraries were using the “in-transit” report. She suggested that guidelines for using the in-transit report be put into the SOP. Pearson suggested a list of all reports that need to be run be folded into the SOP. This would be a list of reports that are required for the smooth running of the Partner Libraries System.

Removing Patron Holds: McGrath asked about the procedures used for removing holds for last copies that have gone missing. Discussion ensued and the group agreed that: when a last copy becomes unavailable, the owning library will set the item to trace and email the patron’s library that a hold needs to be removed. This should also go into the SOP (?).

Other Comments: Adams reported that on October 13th the Highline Consortium will go live on MSC. Five public and six school libraries are included in this group and they will need help to go live on that date. They are, in a sense, their own “Partners” group.

Crowley asked for clarification on a section of the by-laws regarding voting. How should this be worded? Should it say “one vote per funding authority”? Or one vote per MSC invoice? Or?? Not sure there was consensus on this item but Crowley and Heser will continue to discuss.

Next meeting: October 7, 2010 from 10:30 until 12:30 with lunch

Meeting Adjourned: at 12:49 pm